

Quick Guide: Annual Reporting & Carbon Certification Scheme

Introduction

The Camden Climate Alliance (CCA) conducts annual reporting to track member activity, including the network's energy consumption and carbon footprint, as well as members' progress toward their own climate and carbon reduction goals. Annual reports are published by June. Reporting opens in **February 2026** and will cover the **2025 calendar year** or the **2024-25 financial year**.

Benefits of reporting

- Support the Camden Climate Alliance's annual reporting process, and demonstrate your commitment as an active CCA member
- Receive formal recognition for your businesses through the CCA's Carbon Certification Scheme
- Reaffirm your organisation's ongoing commitment to climate action and reducing emissions
- Share progress and compare performance with other CCA member organisations

Who can take part?

All Camden Climate Alliance members can submit their data. You can sign up to the CCA for free [here](#).

How and what to report

- **Reporting period:** 2025 calendar year or the 2024-25 financial year
- **Deadline:** Monday 30th March 2026
- **Option for Carbon Certification:** Organisations submitting their energy data can also apply for the Carbon Certification Scheme. You may opt out of the scheme if you wish.

Contact details	<ul style="list-style-type: none">• Contact details• Organisation name
Organisation and property information	<ul style="list-style-type: none">• List the buildings, offices, or facilities included in this report and indicate whether each is owned, leased, or rented
Energy and gas consumption data	<ul style="list-style-type: none">• Energy report period• Annual on-site Energy consumption (kWh)• Annual on-site Gas consumption (kWh)• Petrol/diesel used by company data – optional and only if relevant (litres)• Fuel used by on-site generators – optional and only if relevant (litres or kWh)
Carbon Certification Scheme (if applying)	<ul style="list-style-type: none">• Commentary on progress your business has made in relation to sustainability and emissions reduction in relation to<ul style="list-style-type: none">○ Waste○ Buildings and retrofit○ Greening○ Travel○ Staff engagement

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	<ul style="list-style-type: none">• Commentary on how the organisation is supporting climate action beyond its own operations (e.g. partnerships with local schools or volunteering)• Demonstrate long-term commitment to climate action (e.g. through a carbon reduction plan or emissions reduction targets)• Provide evidence of how the organisation is assessing, preparing for, and responding to climate risks
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Carbon Certification Scheme – Badge Criteria

Badge	Criteria
Climate Foundations Awarded to organisations starting their climate action journey and demonstrating initial commitment to positive change	<ul style="list-style-type: none">• Demonstrated progress made on climate action in at least one area in the last year• Submit energy data (optional but encouraged to build a baseline)
Climate Steward Awarded to organisations showing sustained progress on climate action, with evidence of action across multiple areas of their business	<ul style="list-style-type: none">• Demonstrated progress made on climate action in at least two areas during the previous year, supported by dated evidence• Submit at least two years' worth of energy data and demonstrate a measurable reduction in emissions
Climate Champion Awarded to organisations demonstrating climate leadership by reducing emissions, supporting local initiatives, and maintaining a long-term commitment to a sustainable future	<ul style="list-style-type: none">• Demonstrated progress made on climate action in at least two areas, with supporting evidence• Submitted at least two years' worth of energy data and shown a measurable reduction in emissions• Evidence of support for climate action beyond their own operations• Evidence of a long-term commitment to tackling the climate crisis
Adaptive and Resilient Awarded to businesses taking proactive steps to prepare for and adapt to climate impacts, strengthening their resilience over time	<ul style="list-style-type: none">• Submission of a climate risk assessment or equivalent document• Implementation of adaptation measure• Completed staff training on extreme weather or climate-related risks• Evidence of collaboration or participation in local resilience initiatives¹

Please email any questions to: climatealliance@camden.gov.uk

¹ To be eligible for this badge, businesses must meet at least three of the four criteria outlined